

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell*  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a \*remote Meeting of the Parish Council using Zoom to be held on Wednesday 5 May 2021 at 7.30 pm for the purpose of transacting the following business:

\*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

MEMBERS: 6 QUORUM 3

21/077 To elect Chairman

21/078 To receive Chairman's Declaration of Acceptance of Office and Code of Conduct

21/079 To receive and accept apologies for absence

21/080 To receive any declarations of interest and remind Councillors they are required to review their Registrations of Interests regularly and notify any changes to ECDC Monitoring Officer via the Clerk within 28 days of the change.

Councillors to declare any pecuniary interests in any items on the agenda  
Councillors to declare any personal interests in any items on the agenda  
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation

21/081 Dispensations:  
To note any new Dispensations granted: Nil

21/082 To elect Vice-Chairman

21/083 To receive Vice-Chairman's Declaration of Acceptance of Office and Code of Conduct

21/084 Public Participation  
**To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.**

21/085 To elect representatives for Committees

21/086 To fix Chairman's Allowance (LGA 1972 S.15(5))

- 21/087 To consider and approve the payment of any annual subscriptions
- 21/088 To approve and sign the minutes of the meeting held on 22 April 2021 and confirm agenda of the same date.
- 21/089 Matters arising from previous minutes (for information only)
- 21/090 To receive reports from District and County Council representatives (to follow)
- 21/091 Planning  
18/00718/DISB 25 Silver Street To discharge Conditions 4 (CEMP), 5 (External Materials), 6 (Foul & Surface Water), 10 (Boundary Treatments) and 13 (Biodiversity) of decision 18/00718/FUL dated 17 October 2018 for Detached two bedroom dwelling (re-submission 18/00140/FUL).
- 19/01699/DISC Land North Of 21 High Street To discharge Condition 3 (External Materials) of decision 19/01699/FUL dated 5 March 2020 for Residential development for two houses, garages and change of use of existing agricultural barn to residential dwelling
- 21/092 Finance
- a) To approve and sign off Section 1 - Annual Governance Statement of 2020/21 Annual Governance and Accounts Return (details circulated at previous meeting)
  - b) To approve and sign off Section 2 - Statement of Accounts of 2020/2021 Annual Governance and Accounts Return (following receipt and approval of draft accounts at previous meeting)
  - c) To approve and sign Certificate of Exemption
  - d) To approve renewal of insurance
  - e) To record and approve receipts and payments for May
- 21/093 Covid-19 - Government's Roadmap out of Covid-19 Restrictions
- Review Standing Orders and Finance Regulations in light of Coronavirus Restrictions (Covid-19) and any associated Government Regulations, and discuss arrangements and actions for future meetings
- 21/094 Recreation Ground  
To receive monthly report on weekly inspections (MH)  
To set date for annual inspection of assets
- 21/095 To receive update new website
- 21/096 To receive and note the following correspondence:  
NALC Bulletins  
ECDC youth clubs and youth groups review  
CCC roadworks updates  
NALC/CAPALC – various training and workshops including Code of Conduct  
CCC/ECDC - Lets talk about loneliness
- 21/097 To note reports of street lights and highways requiring maintenance
- 21/098 To discuss any issues for reporting to Community Police
- 21/099 To receive draft minutes of the Annual Parish Meeting held on 28 April 2021 and consider any issues referred to Council, including new play equipment, trees etc
- 21/100 To receive reports of any meetings attended by Councillors

21/101 Items for the next agenda and to note date of next meeting.  
Review any actions

S J Bell

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CLERK/RFO

28 April 2021

\* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

Members of the public are welcome to attend this remote meeting  
Public Participation – Please contact the Clerk before noon on the day of the meeting  
for further details and how to make comments on Agenda items,  
[witchamparishc@btinternet.com](mailto:witchamparishc@btinternet.com)  
Please include your name, address and interest.

### **NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest” .

Join Zoom Meeting 5 May 2021 7.30pm

<https://us04web.zoom.us/j/71731539005?pwd=YWRxaXNzeHpKZ0RPT2VOOGNKTWtHZz09>

Meeting ID: 717 3153 9005

Passcode: 28XzZa