

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a *remote Meeting of the Parish Council using Zoom to be held on ~~Wednesday 14~~ **Thursday 22 April 2021 at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

- 21/054 To receive and accept any apologies for absence
- 21/055 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 21/056 Dispensations:
To note any new Dispensations granted: Nil
- 21/057 Public Participation
To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes)(SO 3f) and 3g)
- 21/058 To approve and sign the minutes of the meetings held on 10 March 2021, and confirm agenda of same date.
- 21/059 Matters arising from previous minutes (for information only)
- 21/060 To receive reports from District and County Council representatives (to follow)
- 21/061 Recreation Ground
- To receive monthly report on weekly inspections and discuss any requirements during current Covid-19 national shut-down (MH)
 - To receive update regarding tree planting programme for recreation ground (All)

*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Contact the Clerk on witchamparishc@btinternet.com by noon on day of

meeting for further details

21/062 . Finance

- a) To approve receipts and payments for period 10 to 31 March (to complete year-end accounts as discussed at previous meeting) (to follow)
- b) To approve renewal of SLCC membership (attached)
- c) To receive and approve receipts and payments for April 2020 (to follow)
- d) To receive and approve 2020/21 Fixed Asset register (to follow)
- e) To receive and approve 2020/21 Risk Assessment Report (to follow)
- f) To receive and approve year end accounts (to follow)
- g) To note arrangements for internal and external audit.

21/063 Planning Matters

To note consent for treeworks: 21/00138/TRE 2a Martins Lane (beside Village Hall roadway) T1 Cherry - Raise crown to 3m from ground level; T2 Silver Birch - Raise crown to 3m from ground level, prune to clear village; hall light by 1 to 1.5m; T3 Multi stemmed Cherry - Raise crown to 3m from ground level and reduce whole crown by up to 2m; T4 Silver Birch - Raise crown to 3m from ground level

21/064 2021 Annual Parish Meeting – 28 April 2021

To receive update on arrangements and progress with reports (Clerk)

21/065 Fens Biosphere Project

To consider writing to ECDC in support of Cambs ACRE Fens Biosphere Project (JL)

21/066 Website

To receive update (Clerk)

21/067 Cemetery Management

To receive report (Clerk)

21/068 Best Kept Garden Competition 2021

To review if arrangements can be made

21/069 Consultations

East Cambridgeshire Single Issue Review Consultation - Regulation 18 (The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended))

21/070 To receive report on data from Mobile Vehicle Activated Signs (MH)

21/071 To discuss any issues for reporting to Community Police

21/072 To receive reports of any meetings attended by Clerk and Councillors

21/073 To receive Reports on Village Matters from Residents (MH)

21/074 Correspondence

To receive and note the following, previously circulated:

Liaison Meeting Ely Power Station 15 April 2021

NALC and CAPALC bulletins and up-dates, including events

IHMC roadworks & events bulletins

CCC Bus Service Changes

CCC Family Learning Grants

CCC Road Safety Education Newsletter "Way to Go"

ECDC Elections

ECDC Parish and Community Forum meetings

ECDC #StandFirm personal testimonies of local people who have been impacted by Covid-19

ECDC Cambridge University's NEW Ely Boathouse's Wider Community Benefit
Cambridgeshire and Peterborough - Climate Commission Initial Recommendations for
our region
Transfer of public transport function to Cambridgeshire Peterborough Combined
Authority
Cambridge Children's Hospital Newsletter
Highways England - Go Left Breakdown Campaign 2021
ICO Newsletter

21/075 Street Lights and Highways
To note any items

21/076 Items for the Next Agenda and to discuss date of next meeting – Annual Meeting
of the Council in May (5 May 2021) (to comply with expiry of The Coronavirus Act
2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus)
(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and
Wales) Regulations 2020 and Government's Coronavirus Restrictions

Review any actions

S J Bell

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CLERK/RFO

8 April 2021 (Rev12.4.21)

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4
days prior to the meeting.

Members of the public are welcome to attend this remote meeting
Public Participation – Please contact the Clerk before noon on the day of the meeting
for further details and how to make comments on Agenda items,
witchamparishc@btinternet.com
Please include your name, address and interest.

NOTES:

**In line with guidance for the period of mourning following the passing of the Duke of Edinburgh,
the April meeting has been moved to 22 April 2021.

Members of the public are welcome to attend this meeting and there is provision for public
participation. Details may be obtained from the Clerk or Chairman prior to commencement of the
meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following
terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to
Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the
(*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*)
namely (*state subject listed*) it is advisable in the public interest that the public and
press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda
item then that interest and intention must be stated immediately after the first item of the Agenda.
The public will be allowed a maximum of six speakers who may provide information for up to three
minutes only and each person may only speak once. The Chairman will look to secure a balance of
public speakers. The public participation is not to be a part of the debate but merely fact giving and
answering questions in the same manner as the councillor with the prejudicial interest” .

Join Zoom Meeting

<https://us04web.zoom.us/j/73495645565?pwd=ZmcrQXIMendvM3FpNHIMVEczSG9kQT09>

Meeting ID: 734 9564 5565

Passcode: 3XSsxZ