

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a \*remote Meeting of the Parish Council using Zoom to be held on Wednesday 13 January 2021 at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

## A G E N D A

- 21/001 To receive and accept any apologies for absence
- 21/002 To receive any declarations of interest  
Councillors to declare any pecuniary interests in any items on the agenda.  
Councillors to declare any personal interests in any items on the agenda.  
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 21/003 Dispensations:  
To note any new Dispensations granted: Nil
- 21/004 Public Participation  
**To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes)(SO 3f) and 3g)**
- 21/005 To approve and sign the minutes of the meetings held on 11 November 2020 and the additional meeting of 9 December 2020, and confirm agendas of same dates.
- 21/006 Matters arising from previous minutes (for information only)
- 21/007 To receive reports from District and County Council representatives (previously circulated) including

\*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Contact the Clerk on [witchamparishc@btinternet.com](mailto:witchamparishc@btinternet.com) by noon on day of meeting for further details

- 21/008 To consider the following planning application:  
20/01193/FUL – Hillcrest Mepal Road 2 No dwellings (phased development Plot 1 & 2) (19/01045/OUT) Amendments to site plan and design of dwellings
- To note the following:  
19/01592/DISA Slade Farm, The Slade - discharge Conditions 3 (Foul & Surface Water) and 7 (Biodiversity) of decision 19/01592/FUL dated 17 January 2020 for Change of use from grass paddock field to caravan and camping  
20/01405/FUL Chestnut Lodge 3 Martins Lane - single storey rear extension, garage conversion and loft conversion approved by ECDC  
20/01496/FUL 8 Silver Street Single apex dormer in first floor extension approved by ECDC
- 21/009 Website  
To receive and discuss any updates
- 21/010 Finance  
a) To record and approve receipts and payments for January (to follow)  
b) To review 2021/2 Precept and confirm at £15,300 (Minute 20/192)
- 21/011 Recreation Ground  
a) To receive monthly report on weekly inspections and discuss any requirements during current Covid-19 national shut-down (MH)  
b) Grasscutting – To receive and approve quote from Witcham Cricket Club for main area on Recreation Ground  
c) Grasscutting – To discuss new grass and grounds maintenance contract  
d) Tree Management and replacement of trees at Recreation Ground
- 21/012 New Play Equipment  
To receive and discuss any up-date
- 21/013 Review of Council land  
To receive and discuss any updates
- 21/014 Consultations  
Highways Service Stakeholder Survey (closes 31.1.21)
- 21/015 Correspondence  
To receive and note the following, previously circulated:  
Cambridgeshire and Peterborough Combined Authority to launch Electric bikes in Cambridge and Peterborough from January  
Combined Authority Draft Budget 2020/21 survey 31.12.20  
ECDC Activity Opportunities  
ECDC Arrangements for the next Census  
CCC Covid-19 volunteers, vaccination events  
Cambridgeshire Home Energy Support Service (CHESS).  
Middle Level Commissioners (Drainage) update Bye-laws  
CCC Vision Zero Partnership - relaunch of the Cambridgeshire and Peterborough Road Safety Partnership and appointment of officer  
Fens Biosphere Conference 13 January 2021  
CCC This land (trading company update)  
Carbon Neutral Cambridge - reduce carbon emissions and improve health in your area  
Ouse Washes Project update (section 10)  
Calendar – CAPALC training opportunities for Councillors  
Youth & Community Coordinator Newsletter  
NALC Chief Executive Bulletins and newsletter  
LGPS Important update on the statutory cap on exit payments to the LGPS

ECDC/CCC hubs/NALC Covid-19 updates  
East Cambs Parish and Community Forum + Digital Inclusion meeting – December  
The Good Councillor's guide to community business  
ACRE - Cambridgeshire Home Energy Support Service - launching in East Cambs

- 21/016 Street Lights and Highways  
To note reports of street lights and highways issues  
To note TTRO 21/103 - Mepal Road, Witcham February 2020 road closure
- 21/017 Items for the Next Agenda and to note date of next meeting  
Review any actions

SJBell

S J Bell  
CLERK/RFO  
7 January 2021

\* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

Members of the public are welcome to attend this remote meeting  
Public Participation – Please contact the Clerk before noon on the day of the meeting for further details and how to make comments on Agenda items,  
[witchamparishc@btinternet.com](mailto:witchamparishc@btinternet.com)  
Please include your name, address and interest.

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest”

Join Zoom Meeting  
<https://us04web.zoom.us/j/74630831271?pwd=ZlhGdnBQQWFtK3NUU0twUU53YitxZz09>  
Time: Jan 13, 2021 07:30 PM London  
Meeting ID: 746 3083 1271  
Passcode: 7esH7T