

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 17 April 2019 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

- 19/070 To receive and accept any apologies for absence 7.30pm
- 19/071 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 19/072 Dispensations:
To note any new Dispensations granted: Nil
- 19/073 Public Participation 7.35pm
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 19/074 To approve and sign the minutes of the meetings held on 13 March 2019 and 20 March 2019, and confirm agendas of same dates.
- 19/075 Matters arising from previous minutes (for information only)
- 19/076 To note up-date on 2 May 2019 Elections
- 19/077 To receive reports from District and County Council representatives. 7.40pm
- 19/078 To consider planning applications: 7.50pm
- 19/00216/FUL Hill House, 1 Martins Lane Replacement of existing conservatory with new ground floor extension – Amendment to rear extension
- 19/00217/LBC Hill House, 1 Martins Lane Replacement of existing conservatory with a new ground floor extension. Plan area to remain the same as the previous conservatory – Amendment to rear extension
- 18/01024/FUL The Bungalow Hive Road Construction of office building on the site of a former pole barn
Amendment – Phase 2 Environmental Site Investigation Report
- To note the following ECDC decisions
- 19/00117/OUT Land south of 10A The Slade Erect a 2-storey dwelling
- 18/01136/FUL 13A Silver Street Change of use of yard area from sheds sales, storage and parking to shed sales, car sales and parking – Approved with conditions

- 19/079 Finance 8.10pm
- a) To record and approve receipts and payments for April (to follow)
 - b) To receive, consider and approve year end accounts (to follow)
 - c) To receive, approve and sign off Annual Return Section 1 Annual Governance Statement 2019 (to follow)
 - d) To receive, approve and sign off Annual Return Section 2 Statement of Accounts 2019 (to follow)
 - e) To note i-connect real time reporting for pensions and note Pensions Regulator re-enrolment
 - f) To receive and renew insurance
- 19/080 Cemetery Management 8.25pm
- a) To receive quotes for new lychgate
 - b) To receive information regarding grant funding
 - c) To note any up-date on maintenance of adjacent ditch (MH)
- 19/081 Recreation Ground and Play Equipment
To receive monthly report on weekly inspections (MH)
To receive report on trees
- 19/082 To receive and consider Rural Services Network call on Government for a Rural Strategy (emailed 14 March 2019)
- 19/083 Consultations 8.30pm
To receive and comment on the following:
Cambridgeshire and Peterborough Minerals and Waste Local Plan - Further Draft Consultation (emailed 4.4.19)
CCC Highways and Street Lighting Surveys (emailed 1.4.19)
- 19/084 Annual Parish Meeting 24 April 2019 8.50pm
- a) To confirm arrangements for Annual Parish Meeting
 - b) To approve 2018/19 Annual Report
 - c) Red Telephone Box (quotes)
- 19/085 2019 Best Kept Garden Competition 9.00pm
To discuss arrangements for judging
- 19/086 To discuss any issues for reporting to Community Police
- 19/087 To receive any reports of street lights and highways requiring attention
- 19/088 Witcham Website 9.15pm
To receive up-date on progress with new website
- 19/089 To receive reports of any meetings attended by Councillors
- 19/090 To receive and note the following correspondence:
New Street Lighting Attachments policy from 1 April 2019
CCC Roadworks & events reports April 2019
NALC Bulletins and Newsletters
NALC Annual Conference & Exhibition 2019
Cambridgeshire LGPS Employers' Forum - 17 May 2019
East Cambridgeshire Community Transport Grant Scheme 2019/2020 – applications due by 30.4.19
Morris Education trust: MET Matter Newsletter
ICO newsletter
Sponsorship and exhibition opportunities with NALC
Request for Parish Land by potential buyer wishing to set up business
- 19/091 Items for the Next Agenda and to note date of next meetings: 8 May 2019

S.J Bell
CLERK/RFO
11.4.2019

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed: "It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest'