

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell*  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a \*remote Meeting of the Parish Council using Zoom to be held on Wednesday 10 June 2020 at 7.30 pm for the purpose of transacting the following business:

\*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Contact Clerk for joining details

MEMBERS: 6 QUORUM 3

## A G E N D A

- 20/108 To receive and accept any apologies for absence
- 20/109 To receive any declarations of interest  
Councillors to declare any pecuniary interests in any items on the agenda.  
Councillors to declare any personal interests in any items on the agenda.  
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 20/110 Dispensations:  
To note any new Dispensations granted: Nil
- 20/111 Public Participation  
**To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes)(SO 3f) and 3g)**
- 20/112 To approve and sign the minutes of the meeting held on 13 May 2020 and confirm agenda of 13 May 2020 (The minutes will be signed when the Council next meets in person)
- 20/113 Matters arising from previous minutes (for information only)
- 20/114 To receive reports from District and County Council representatives (previously circulated)
- 20/115 To consider planning applications  
20/00577/OUT 15 Martins Lane, Outline application (all matters reserved except access) for the erection of one bungalow with a new access from Martins Lane  
20/00110/DISA The Coach House, Mepal Road To discharge conditions 3 (Walls, Roof, Windows & Doors), 6 (Contamination), 8 (Foul & Surface Water Drainage), 9 (Boundary Treatments), 10 (Details of Replacement Trees) and 12 (Biodiversity) on Decision 13.3.2020 for erection of dwelling, outbuilding and garage on land benefiting from extant outline permission (LPA ref: 18/01698/OUT)
- 20/116 Village Hall  
To receive and discuss correspondence from Village Hall Committee regarding website and car park

- 20/117 Finance
- a) To record and approve receipts and payments for June (to follow)
  - b) To receive, approve and sign off Annual Return Section 1 Annual Governance Statement 2020 (to follow)
  - c) To receive, approve and sign off Annual Return Section 2 Statement of Accounts 2020 (to follow) (Reference Minute 20/081 d)
  - d) To receive, approve and sign off Certificate of Exemption (to follow)
- 20/118 Review of Policies (to follow)
- 20/119 Recreation Ground  
To receive monthly report on weekly inspections (MH)  
To receive resident's complaint regarding rubbish left at end of concrete road/field (off The Slade)
- 20/120 Website  
To receive up-date regarding website and domain
- 20/121 Litter  
To receive resident's complaint regarding rubbish left at end of concrete road/field (off The Slade )
- 20/122 Correspondence  
To receive and note the following:  
CCC Roadworks and Events  
NALC Chief Executive Bulletins and newsletters  
ECDC/CCC hubs/NALC/Age UK Coronavirus Covid-19 updates  
CCC Innovate & Cultivate Fund - new funding round and advice session  
Environment Agency Ouse Washes newsletter  
CAPALC Drop in sessions  
Calor Rural Community Fund  
ICO newsletter
- 20/123 Street Lights and Highways  
To note reports of street lights and highways requiring maintenance
- 20/124 Public Rights of Way
- a) To receive any update regarding unlocking of gates at access points on Drovers and remedial work to repair ruts and enable safe access for people and horses
  - b) To note complaint by landowner regarding unexpected cut back of trees at Bury Road (CCC)
- 20/125 Items for the Next Agenda and to note date of next meeting: 8 July 2020  
Review any actions

S.J Bell  
CLERK/RFO  
3 June 2020

\* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

Members of the public are welcome to attend this remote meeting  
Public Participation – Please contact the Clerk before noon on the day of the meeting  
for further details and how to make comments on Agenda items,  
[witchamparishc@btinternet.com](mailto:witchamparishc@btinternet.com)  
Please include your name, address and interest.

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest'