

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147*

To All Members of the Council

**MEMBERS: 6    QUORUM: 3**

**Members are summoned to attend a Meeting of the  
Parish Council to be held on Wednesday 9 October 2024  
at 7.30 pm in the Village Hall, Witcham,  
for the purpose of transacting the following business:**

## **A G E N D A**

- 24/155 To receive and accept any apologies for absence.
- 24/156 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct
- i) Pecuniary interests
  - ii) Personal interests
  - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 24/157 Dispensations:  
To note any new Dispensations granted: Nil.
- 24/158 To note recent monthly reports from County and District Councillors (Oct)
- 24/159 Public Participation  
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g)).  
Chairman to close meeting to public.
- 24/160 To approve and sign the minutes and confirm agenda of meeting of 11 September 2024.
- 24/161 Matters arising from previous minutes **(for information only)**.
- 24/162 Finance and Administration Matters
- a) To approve receipts and payments for October 2024 (to follow).

7.55pm

- b) To receive finance report
- c) Discuss renewal of Grass and Grounds Maintenance Contract
- d) To review policies
- e) To receive and discuss annual village inspection reports (MH, GB, JL)
- f) To receive a copy of approved Financial Regulations

#### Exclusion of Press and Public

To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 24/162g) to 24/162i)) listed below, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

- g) To receive updates regarding bus shelter repairs and signage Village Hall.
- h) To receive any update from solicitors on draft RSPB Lease.
- i) To discuss updates from regarding Deed Public Right of Way and Parking for Village Hall.

- |        |   |        |
|--------|---|--------|
| 24/163 | <p>Planning Matters</p> <p><a href="https://www.eastcambs.gov.uk/planning/current-planning-applications">https://www.eastcambs.gov.uk/planning/current-planning-applications</a><br/>24/00898/FUL Park House, The Slade First floor extension over existing flat roof</p> <p>To note ECDC decision:<br/>24/00826/FUL 14 Martins Lane Internal and external alterations including proposed bay window. Garage conversion (retrospective). Approved</p>   | 8.40pm |
| 24/164 | <p>Recreation Ground and Cemetery Matters</p> <ul style="list-style-type: none"> <li>a) To receive monthly report on weekly inspections of play equipment and recreation ground (MH)</li> <li>b) To receive proposals from Witcham Events Committee for power supplies for their events planned at Recreation Ground and bulb setting (to follow)</li> </ul>  | 8.50pm |
| 24/165 | <p>Reports of Meetings</p> <p>To receive and note any reports from Councillors</p>  |        |
| 24/166 | <p>Neighbourhood Plan</p> <ul style="list-style-type: none"> <li>a) To receive monthly update from Witcham Neighbourhood Plan Working Group, and consider any recommendations.</li> </ul>   | 9.00pm |
| 24/167 | <p>Highways and Streetlighting</p> <ul style="list-style-type: none"> <li>a) To note any items reported to Highways Authority<br/><a href="https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults">https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults</a></li> <li>b) To discuss joint working with Mepal Parish Council for improvements for path and speed reduction measures between Witcham and Mepal, and select 2 Councillors for preliminary exploratory meetings and report back to Council.</li> </ul> | 9.15pm |
| 24/168 | <p>Speedwatch and MVAS Monitoring</p> <ul style="list-style-type: none"> <li>a) To receive any update regarding speedwatch matters. (GB)</li> <li>b) To receive and note latest speed data. (MH)</li> </ul>   |        |
| 24/169 | <p>Correspondence</p> <p>To receive and note the following items of information/interest and invites (circulated)</p> <p>Highways and Streetlighting Contracts - Stakeholder surveys – 2024</p> <p>Cambs Police meeting 9 October 2024</p> <p>Elean Power Station - Community Liaison meeting 25 October 2024</p> <p>ECDC and Cambs Police - Hate crime awareness &amp; 3rd Party reporting centre</p> <p>CCC Library events</p> <p>ECDC Nature, Climate and Planning Policy Update, Meeting agendas and</p>  | 9.30pm |

decisions, press releases,  
East Cambs Parish and Community Forum meeting  
NALC Bulletins, Newsletters, Events and website

24/170 Date of next meeting: 13 November 2024.

SJBell

SJ Bell  
CLERK/RFO  
1.10.24

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest".